

# My Profile

"My Profile" section of the Client Area. Here you can edit your personal details and change your password.

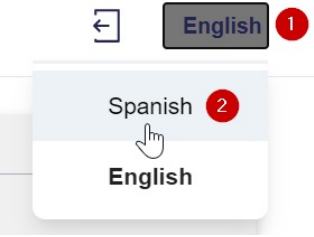
- [How do I change the language of my Client Area?](#)
- [How can I change my personal details?](#)
- [How do I change my password to access the Client Area?](#)

# How do I change the language of my Client Area?

You can change the main language of your Client Area in two different ways:

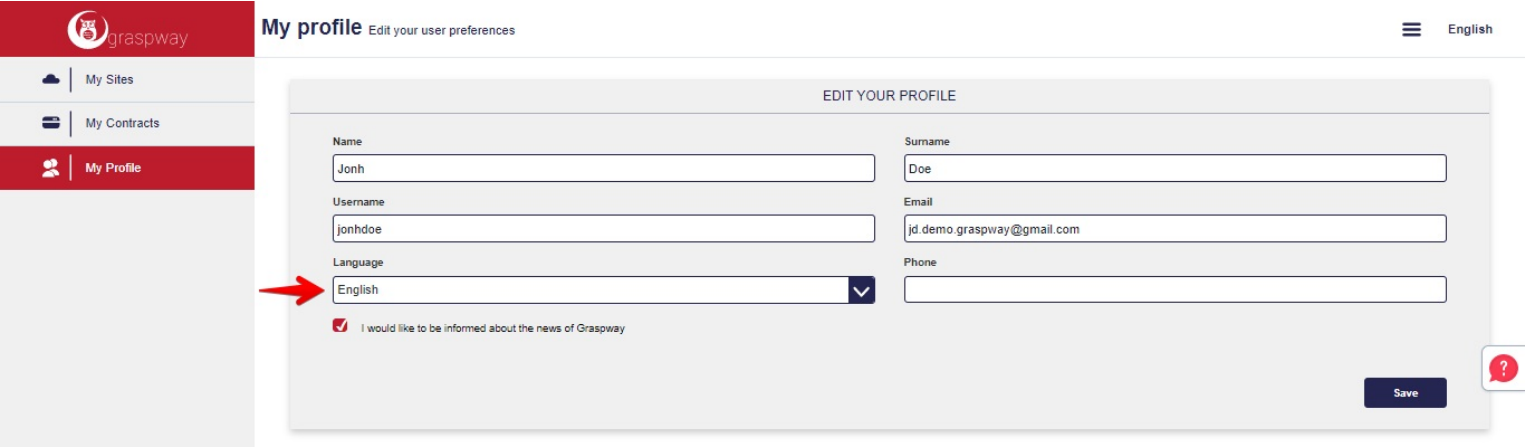
- Temporarily for as long as you are logged in.
- Permanently.

To change the main language of your Client Area temporarily, simply click on the language selector in the top right-hand corner of the Client Area and select the desired language:



Please note that when you log in on the platform again, the main language of your Client Area will be the one you have indicated in your client profile. This option changes the language of the Client Area immediately, without having to log in to the platform again.

If, on the other hand, you prefer to assign the main language of your Client Area permanently, you have to access the My Profile page and assign it from there, as shown in the following image:



Once you have made this change, you must log out of the platform and log back in to see your Client Area in the newly selected language.

After changing the language in either of the two ways above, your Client Area panel will be displayed in the language you have selected.

# How can I change my personal details?


If you need to change the contact details of your user account, you can do so in the My Profile section of your Client Area menu. You can change:

- First and last name
- First name and surname
- Contact email address
- Contact telephone number
- Language of your Client Area


You can also subscribe and unsubscribe to our newsletters about Graspway news.


Once you have modified all the desired data, all you have to do is click on the Save button.


In the following image you can see the form to modify the customer account data.



graspway

 My Sites

 My Contracts

 My Profile

My profile

Edit your user preferences

EDIT YOUR PROFILE

Name

Jonh

Surname

Doe

Username

jonhdoedemograspway

Email

jd.demo.graspvat@gmail.com

Language

English

Phone

☒ I would like to be informed about the news of Graspway


Save

?

# How do I change my password to access the Client Area?

It is always a good idea to change the password of our accounts periodically. Graspway recommends that you do this periodically to protect your access to your client accounts as much as possible.

To change your password to access your Client Area, simply go to the My Profile section of your Client Area menu, enter your new password and click on the Change Password button, as shown in the following image:



My Sites

My Contracts

**My Profile**

**My profile**

Edit your user preferences

English

EDIT YOUR PROFILE

Name

Jonh

Surname

Doe

Username

jonhdoedemograspway

Email

jd.demo.graspwat@gmail.com

Language

English

Phone

☒ I would like to be informed about the news of Graspway

Save

CHANGE YOUR PASSWORD

New password

\*\*\*\*\*

Confirm new password

\*\*\*\*\*

Change Password

Once you click on the Change Password button, you will see a green message indicating that the password has been changed successfully or a red message indicating that the passwords do not match or do not have a valid format, as shown in the following images:

CHANGE YOUR PASSWORD

New password

\*\*\*\*\*

Confirm new password

\*\*\*\*\*

Change Password

Password changed successfully

*Password successfully changed*

CHANGE YOUR PASSWORD

New password

\*\*\*\*\*

Confirm new password

\*\*\*\*\*

The password and confirm password must be the same

Change Password

*Error: passwords do not match*

CHANGE YOUR PASSWORD

New password

\*\*\*\*\*

Confirm new password

The password and confirm password must be the same

The password confirmation field is required.

Change Password

*Error: Confirm password field is mandatory*